

# MEETING MINUTES



Pensacola International Airport Master Plan  
RS&H Project No. 201-0005-001

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Date: June 26, 2017  
Subject: City Advisory Committee Meeting #2  
Prepared For: Public release  
Prepared By: Gareth Hanley

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## Minutes of City Advisory Committee Meeting 6/20/2017 5:30 pm

Dan Flynn opened the meeting and greeted attendees. Mr. Flynn then introduced Jeff Mishler of RS&H (the consulting team leading the master plan). Mr. Mishler introduced the consulting team and the other meeting attendees introduced themselves.

### Attendees introduced themselves:

Dan Flynn, Airport Director  
Matt Coughlin, Assistant Airport Director  
Andrea Kvech, Assistant Airport Director  
Alan Bint, Silverleaf Homeowners Association  
Erin Kadan, Scenic Heights Neighborhood Association  
Charles McKnight, Scenic Heights Neighborhood Association  
Lara McKnight, Scenic Heights Neighborhood Association  
Jeff Mishler, RS&H (Consulting team)  
Ken Ibold, RS&H, (Consulting team)  
Gareth Hanley, RS&H (Consulting team)

Mr. Mishler started the presentation by outlining the purpose of the master plan, the master planning process, and the purpose of the City Advisory Committee. Mr. Mishler, Ken Ibold, and Gareth Hanley jointly presented and summarized the facility requirements analysis results for the key functional areas of the Airport. Meeting attendees were free to ask questions throughout the presentation. The following represents key discussion topics during the meeting.

A meeting attendee inquired about the infrastructure requirements to support a secondary Instrument Landing System, as indicated by the analysis results. An Approach Lighting System (ALS) (like the ALS light array in place for Runway 17) would be the most noticeable infrastructure change. Electronic guidance equipment (i.e., glideslope and localizer) would also be required on-airport but would occupy a smaller area footprint. However, upcoming changes associated with the FAA's NextGen program may negate the need for some of the infrastructure requirements.

A meeting attendee asked if the terminal analysis accounted for the implementation of new technologies in passenger processing. The facility requirements analysis does consider the industry trend of increased use of self-service check-in kiosks. The Airport also will continue to work with airlines and TSA to help implement other new technologies as they come to fruition.

A meeting attendee asked about the airport entrance and plans to encourage use of Airport Boulevard. A meeting attendee discussed observations of airport users drivers speeding along Langley Avenue enroute to the Airport. This is a safety concern especially because there is an elementary school along the route. Mr. Flynn noted that the Airport is working with regional governmental agencies such as the West Florida Regional Planning Council to enhance access to the airport via Airport Boulevard. This includes minimizing the number of traffic lights along the road that slow travel to the Airport from I-110. A new exit from I-10 on N 9<sup>th</sup> Avenue may also help to increase access to the Airport along the main thoroughfares.

Mr. Flynn pointed out that the use of the cell phone lot has increased in recent months. The Airport has made Wi-Fi service available to the users waiting in the parking lot to pick up arriving passengers. Increased used of the cellphone lot reduces the number of loitering at the terminal curbside.

A meeting attendee asked about potential development sites for air cargo expansion. Mr. Ibold indicated that the it may be located in the northeast quadrant; though, the recommended development site is yet to be determined and will be evaluated in the next phase of the Master Plan. Redevelopment of the current air cargo area could be used to accommodate expansion of the terminal functions.

Mr. Flynn pointed out that the Airport accommodates growing demand for international passenger arrivals via general aviation aircraft. Many users prefer to enter the United States and clear immigration/customs in Pensacola rather than South Florida. Pensacola often provides a less stressful and more convenient port of entry for users. Customs and Border Protection (CBP) has requested the Airport construct a facility at the Airport house equipment and facilitate passenger processing.

Mr. Mishler briefed the CAC on the next steps, which includes preparing and evaluating the alternatives. The next CAC meeting is tentatively planned for late summer to discuss.

Mr. Mishler then opened the floor to additional questions. A meeting attendee asked how community members can provide input in the plans for future development of the Airport. Mr. Flynn indicated that the City Advisory Committee will be involved in identifying and evaluating the future airport development plans starting in late summer and into the fall. Mr. Flynn encouraged CAC members to solicit input from the communities they represent and encourage attendance of other CAC members for future meetings. Open public meetings are planned for late fall to present draft plans and solicit inputs in Fall 2017. Further, the City Council will review and approve the Airport plans for future development.

Mr. Flynn thanked attendees for participating and encouraged them to review Working Paper 4, which is available for download at <http://www.pnsmasterplan.com/>.

The meeting adjourned at 7 pm. A copy of the presentation slides and meeting recording are available separately.